

Date: September 11, 2017
Date Minutes Approved: October 2, 2017

TOWN CLERK
2017 OCT 11 AM 10:03
DUXBURY, MASS.

BOARD OF SELECTMEN MINUTES

Present: Shawn Dahlen, Chair; David J. Madigan, Vice Chair.

Absent: Theodore J. Flynn, Clerk.

Staff: René J. Read, Town Manager; and C. Anne Murray, Administrative Assistant.

I CALL TO ORDER

The meeting was called to order at 7:02 pm in Open Session in the Duxbury Town Hall (Mural RM), 878 Tremont ST, Duxbury.

Mr. Dahlen began the meeting by requesting a moment of silence in remembrance of the events and victims of 9/11.

II OPEN FORUM - nothing was brought forward.

III NEW BUSINESS

Letter of Reference from the Selectmen on behalf of the South Shore Habitat for Humanity

Mr. Read explained that the South Shore Habitat for Humanity is applying under a Request for Proposals in Hingham. As part of that application process, the Hingham Affordable Housing Trust is requesting that they provide a letter of reference from towns that worked with them on LIP programs. A letter of support for S.S. Habitat for Humanity has been drafted and is in the signature file should the Selectmen vote to sign it.

Mr. Madigan moved that the Board of Selectmen authorize and execute a letter of reference on behalf of the South Shore Habitat for Humanity to the Hingham Affordable Housing Trust. Second by Mr. Dahlen. VOTE: 2:0:0.

IV TOWN MANAGER'S REPORT

Mr. Read reported the following:

1. North Hill Country Club

Recreation Director Gordon Cushing has advised me that the North Hill Country Club continues positive revenue news as the August 2017 revenue was \$109,000 versus \$76,000 in August 2016.

2. FY19 Budget

Budget reviews are currently underway. John and I and Frank Mangione are currently meeting with Department Heads to review their FY19 budget requests. We hope to have our review wrapped up by next week.

3. Finance Department

Mr. Read announced what he characterized as bittersweet news that Finance Director John Madden provided notice of his plans to retire effective February 25, 2018. He added that Mr. Madden will be here for Town Meeting in March 2018.

V COMMITTEE APPOINTMENTS/RE-APPOINTMENTS/ RESIGNATION

Mr. Read explained that currently Duxbury only has one active constable to post warrants, election notices, and deliver documents. In discussion with the Police Chief, Town Clerk, and Human Resources it was decided that several constables should be appointed so if one is not available another could be called upon.

“Mitch” (Mitchell) L. Librett, Ph.D., submitted his letter of interest (attached) along with the required letters of recommendation (on file). In accordance with the procedures the information was shared with the Police Chief, who vets the candidate and does the appropriate background screening, and then makes a recommendation to the Board of Selectmen regarding the appointment. The Selectmen’s packet included Chief Clancy’s endorsement for the appointment of Mitchell Librett.

Mr. Read mentioned there are several other Constable applications in progress and recommendations will be brought forward at a future Selectmen’s meeting.

Mr. Madigan moved to appoint Mitchell L. (“Mitch”) Librett for the position of Constable for a term through June 30, 2020, contingent upon the filing of the required surety bond with the Town Clerk’s office. Second by Mr. Dahlen. VOTE: 2:0:0.

VI ONE-DAY LIQUOR LICENSE REQUESTS -none

VII EVENT PERMITS

09-16-17 Duxbury Beach Triathlon

This is an annual event that has been happening for a number of years. It involves a swim parallel to the Power Point Bridge, a bicycle leg from the beach through Hall’s Corner via Washington ST and looping back around the Bay Road area, and a running leg along the Powder Point AV –King Caesar Road loop.

Mr. Madigan moved that the Board of Selectmen grant to Mr. Brian Noyes, as a representative of the Duxbury Beach Triathlon, is granted permission to hold a triathlon event in Duxbury on Saturday, September 24, 2016, beginning at 7:15am, contingent on the conditions on the permit. Second by Mr. Dahlen. VOTE: 2:0:0.

VIII MINUTES

Executive Session Minutes: 08-28-17 Executive Session Minutes -Draft

The 08-28-17 Executive Session was regarding contract negotiation with non-union personnel, i.e., the Town Accountant's Contract. As the contract was agreed to and executed, it was suggested the minutes could be approved and released.

Mr. Madigan moved that the Board of Selectmen approve the 08-28-17 Executive Session Selectmen's Minutes, as presented, and release the minutes as the need for confidentiality has passed. Second by Mr. Dahlen. VOTE: 2:0:0

Open Session Minutes: 08-28-17 Selectmen's Minutes-Draft

Mr. Madigan moved that the Board of Selectmen approve the 08-28-17 Selectmen's Minutes, as presented. Second by Mr. Dahlen. VOTE: 2:0:0.

IX ANNOUNCEMENTS

Mr. Madigan read the following announcements:

1. AFFORDABLE HOUSING LOTTERY - 0 Lakeshore DR, Duxbury

A notice has been posted in the Town News column on the Town's website about an upcoming Habitat for Humanity affordable housing information session at 6:30 PM on September 13th at their office at 20 Mathewson DR, Weymouth, MA. September 28th deadline at 4:00 PM is the deadline for applications for the affordable housing lottery. Applications are available at the Duxbury Library, Duxbury Selectmen's Office, and ReStore or from the South Shore Habitat for Humanity office and website.

2. Duxbury Beach Triathlon

The Duxbury Beach Triathlon will be held on Saturday, September 16th beginning at 8:30 AM. The Duxbury Beach Triathlon is a .35 mile swim in Duxbury Bay parallel to the Powder Point Bridge, a 13-mile bike involving the Washington ST to Bay Road area and 3-mile run involving the Powder Point Bridge –King Caesar Road –Powder Point Av loop.

This year the primary non-profit beneficiaries will be the Special Olympics of MA and their LETR Program (Law Enforcement Torch Run) for Special Olympics.

3. Historic O'Neil Farm Day

From 11 AM – 3 PM on Saturday, September 16th the Historic O'Neil in conjunction with the Duxbury Food and Wine Festival is holding its annual open house. This is a family-friendly event of farm demonstrations, Food for Thought, crafts, games, and entertainment by The Wildcat Bogstompers. Parking is located off of Autumn ST in Duxbury.

4. Myles Standish Monument on Crescent ST

The DCR has announced the extension of the opening of the Myles Standish Monument to continue on Saturdays and Sundays through September. The monument will be open from 9:30 am to 5 pm. Visitors can climb the 125 steps to the top to see panoramic views of Southeastern Massachusetts. For more information, call 508-208-0675

5. Next Selectmen's Meeting is on September 18, 2017.

X ADJOURNMENT

At approximately 7:12 PM, Mr. Madigan moved that the Board adjourn the meeting. Second by Mr. Dahlen. VOTE: 2:0:0.

Minutes respectfully submitted by: C. Anne Murray

LIST OF DOCUMENTS FOR 09-11-17 SELECTMEN'S MEETING

1. *Agenda for: 09-11-17 Selectmen's Meeting*
2. *OPEN FORUM: no documents*
3. *NEW BUSINESS:*
 - Discussion Pertaining to a Letter of Recommendation for South Shore Humanity Regarding Construction of LIP Affordable Housing- Coversheet with explanation and suggested motion; Letter in signature file.*
4. *Town Manager's Report: 09-11-17 Town Manager's Report.*
5. *APPTS./Re-APPTS/RESIGNATIONS: 09-11-17 Coversheet RE: Constable –explanation and suggested motion; 09-05-17 Police Chief Matthew Clancy endorsement of Mitch Librett for appointment; and Letter of Interest submitted by Mitchell L. Librett (w/ references on file).*
6. *ODLLs: none*
7. *EVENT PERMITS: packets with draft permit, Dept. Head Feedback, and the application materials for 09-16-17 Duxbury Beach Triathlon*
8. *MINUTES: EXECUTIVE SESSION: 08-28-17 Executive Session Minutes-Draft; OPEN SESSION: 09-11-17 Selectmen's Minutes- Draft*
9. *ANNOUNCEMENTS: Suggested Announcements for 09-11-17*